Reimbursement of Out-of-Pocket Travel Expenses for Trial Participants in Need

PROGRAM PROCEDURES

• Prior to the study in-person visit, the individual shall complete a “Request for Travel Support_PATH-HHT Study” form. This form, along with a letter from the site confirming the scheduled visit, must be submitted to clinicalresearch@curehht.org for approval of projected in-person visit travel expenses.

• Following the visit to an official recruiting site, the individual shall email expense report, receipts and a letter from the site confirming that the in-person visit has been completed, to clinicalresearch@curehht.org or mail receipts to the Cure HHT office, Attention: Clinical Research.

• Upon receipt of completed expense report, receipts and letter from the site confirming the in-person visit has been completed, the Cure HHT Office shall review all receipts for dates and amounts. Amounts shall be compared to the expense reimbursement guidelines below.

<table>
<thead>
<tr>
<th>Expense</th>
<th>$ Amount</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mileage</td>
<td>Cost of fuel</td>
<td></td>
</tr>
<tr>
<td>Airfare</td>
<td></td>
<td>$200 roundtrip</td>
</tr>
<tr>
<td>Hotel, per night</td>
<td>$150</td>
<td>One night</td>
</tr>
<tr>
<td>Meals</td>
<td>$50</td>
<td></td>
</tr>
<tr>
<td>Taxi, Airport to hotel (each way)</td>
<td>$50</td>
<td>Two one-way trips</td>
</tr>
<tr>
<td>Taxi, Hotel to hospital (each way)</td>
<td>$10</td>
<td>Two one-way trips</td>
</tr>
<tr>
<td>Airport Parking (per day)</td>
<td>$15</td>
<td>One day</td>
</tr>
</tbody>
</table>

• The maximum reimbursement per person is $250 per in-person visit (up to 4 visits) for a maximum of $1,000 per patient. Reimbursement for participant expenses only; travel companion expenses not reimbursable. Participant must apply for expense reimbursement for each in-person visit. Reimbursement of expenses is based upon funding available and is not guaranteed unless the participant receives written approval from Cure HHT.

• Cure HHT Office will determine the appropriate amount of allowable expense reimbursement. Cure HHT Office will inform the individual, process and mail a check in that amount.